



CVSP 2/2020

PPN Funding for 2020

17 February, 2020

Dear Director

The Department will be providing core funding of up to **€75,700** to each local authority in 2020 towards the cost of its PPN, provided this is supplemented by a minimum of €35,000 from the authority's own resources. These amounts include the additional funding secured by the Department towards the engagement by each PPN of a Support Worker in 2020 and the commitment made by local authorities to supplement the cost of engagement of this worker in the amount of €5,000.

It would be appropriate at this point to reiterate that any remuneration from the Department in respect of Support Workers must be used exclusively for that purpose. The role of the Support Worker has been clearly defined and it is imperative that the Support Worker and indeed the Resource Worker are enabled to maximise the full potential of the PPN.

An initial payment of up to €55,700 from the Department's commitment will be made to each local authority, subject to compliance with certain conditions outlined below, to ensure PPNs have access to funding as early as possible. However, in advance of any payment being made, a reconciliation of funding provided by the Department in 2018/2019 towards the engagement of a Support Worker in 2019 will be undertaken to determine the Department's actual contribution for 2020. Any unused funding accumulated as a consequence of the late engagement of a Support Worker in 2019 will be offset against the Department's 2020 contribution. The Department requests that your authority's contribution towards your PPN would be made available from the outset in 2020 so as to maximise the total budget available to the PPN to enable it function effectively.

As indicated, the Department's contribution in 2020 will be subject to a number of conditions, the first relates to the operational relationships between the local authority, the PPN, the Host organisation and where the PPN operates as an independent company, that body - the CLG/PLC etc.

In this regard written confirmation of the following should be provided –

- i. A Memorandum of Understanding between the local authority and the PPN in respect of 2020. In this regard, the MOU should outline in a clear and unambiguous

manner the roles and responsibilities of the local authority and the PPN with regard to the delivery of the PPN Programme during the year including, as far as practical, an indication of how agreed funding in 2020 is intended to be spent.

- ii. Confirmation that an SLA between the hosting authority and the PPN is in place where a hosting arrangement applies.
- iii. An SLA between the local authority and the hosting authority again where a hosting arrangement applies.
- iv. An MOU between the company and the PPN where a PPN operates as an independent company and
- v. An SLA between the company and the local authority.

As with the MoU, SLAs should set out the roles and responsibilities of the respective parties. In due course the Department will be requesting those concerned to forward copies of their MoUs/SLAs.

The second condition of funding is that each local authority and PPN will be required to complete and return to the Department a report on the activities of the PPN during 2019, which will be compiled into the 2019 PPN Annual Report. In this regard, a template for completion by local authorities and PPNs is being prepared by a subgroup of the National PPN Advisory Group. The template's development is informed by the experience in the development of previous Annual Reports and will issue in the next number of weeks, to be returned to the Department by a specified date.

To conclude, the balance of the Department's core funding contribution (up to €20,000) will be addressed later in the year following the formal submission of an account of expenditure and estimated costs for 2020. Details of this requirement will issue circa September of this year.

Any queries in relation to this the above should be addressed to Caoimhín O Tuathail at Caoimhin.OTuathail@drcd.gov.ie or Alan Monks at alan.monks@drcd.gov.ie or ppp@drcd.gov.ie

Yours sincerely



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To: each Director of Service (Community)
cc. PPN Resource Worker for onward transmission to the PPN Secretariat.