

Draft 2021 Workplan

The proposed workplan is broken down into the key areas of PPN activity and is subject to funding from DRCD and Limerick City and County Council:

1.1 Participation in decision-making and representation

1. Further elections (and elections as required) to fill vacant seats on Council or other committees
2. Regular meetings of and ongoing support for the various Linkage Groups
3. Ongoing support for the elected PPN representatives on various committees
4. Working with Limerick City and County Council where appropriate to help PPN members have access to information or opportunities that may present over the year

1.2 Capacity building

1. Training for Secretariat members and people who are interested in learning more about the Secretariat (with Social Justice Ireland)
2. Training for PPN representatives, Linkage Group members and Linkage Group Facilitators (with Social Justice Ireland)
3. Getting the most from Zoom training for PPN Secretariat, members and staff
4. Public Sector Duty training for PPN members (with Community Law and Mediation)
5. Working with Social Justice Ireland, Department of Rural and Community Development, Limerick City and County Council, national Environmental Pillar and other relevant partners to help PPN members have access to capacity-building opportunities that may present over the year and that are relevant to the role and functions of the PPN

1.3 Information sharing and communication

1. Continue to keep the PPN Twitter and Facebook pages and website up to date
2. Ongoing publication and sharing of FundingPoint (done with Limerick City and County Council and The Wheel)
3. Continued use of Zoom professional package to support the PPN Secretariat and membership
4. Working with DRCD in the planned national communications plan for PPNs
5. Ongoing sharing of information on opportunities relevant to PPN members through social media and through Salesforce Chatter

1.4 Development of a Community Wellbeing Statement for Limerick PPN

A requirement for 2021 is that Limerick PPN develop a Community Wellbeing Statement following a comprehensive consultation process with members. *Each PPN is charged with developing a Community Wellbeing Statement at both Municipal District and County level. A wellbeing statement looks at what is required for the wellbeing of individuals and communities, now and for the generations to come.*

1.5 Governance, support and administration

1. Two Plenary meetings – in Spring and Autumn
2. Secretariat elections
3. Review of the PPN constitution
4. Ongoing promotion to encourage new members and reregistration of all members in advance of the 2021 Annual General Plenary meeting. *(Membership is renewed every two (2) years. It runs from initial registration to the Annual General Plenary Meeting during the second 24 months of membership (i.e. Once a group/organisation has become a member of the PPN it will need to reregister after 24 months membership, but if the Annual General Plenary Meeting in that year is before the 24 months membership is reached, reregistration needs to be done before this meeting.)*
5. Ongoing engagement of two full-time support staff employed by Limerick City and County Council
6. Completion of the 2020 annual report
7. 2020 Memorandum of Understanding with Limerick City and County Council

LPPN 2021 PROPOSED BUDGET

Income°

DRCD	€ 75,700	<i>unspent DRCD funding to be carried over and put towards 2021 budget</i>
LCCC	€ 35,000	
Estimated budget for 2021 (°TBC in Dec 2020)	€ 110,700	

Expenditure

Expenditure item	Expenditure	% of total expenditure
Office Supplies/Stationery/Printing	€ 350	0.3%
Projects/Activities/Events* ** ***	€ 15,000	13.6%
Room Hire/Refreshments	€ 500	0.5%
Salary Resource Worker incl. PRSI (staff officer grade)	€ 51,000	46.1%
Salary Support Worker incl. PRSI (clerical officer grade)	€ 26,000	23.5%
Secretariat Travel & Subsistence	€ 1,500	1.4%
Training & Development - staff	€ 1,000	0.9%
Training & Development - capacity building****	€ 13,700	12.38%
Travel & Subsistence Resource Worker	€ 500	0.5%
Travel & Subsistence Support Worker	€ 250	0.2%
Website/Hosting Fees/Online meetings platform	€ 900	0.8%
TOTAL EXPENDITURE	€ 110,700	100.00%

Assumptions:

1. linkage groups will continue to meet on-line & approx. 4 LG meetings per year
2. 1 online plenary meeting & 1 physical/hybrid plenary meeting
3. trainings and events are primarily online
4. national PPN conference will be in-person
5. Secretariat meetings to stay online for first part of year and hybrid thereafter

* ISL interpretation provided for events/meetings

** includes development of Community Wellbeing Statement, with consultant costs

*** includes consultant costs for LPPN strategic plan and constitutional review

**** training to include: 1. Training for Secretariat members and people who are interested in learning more about the Secretariat (with Social Justice Ireland); 2. Training for PPN representatives, Linkage Group members and Linkage Group Facilitators (with Social Justice Ireland); 3. Getting the most from Zoom training for PPN Secretariat, members and staff; 4. Public Sector Duty training for PPN members (with Community Law and Mediation); 5. Working with Social Justice Ireland, Department of Rural and Community Development, Limerick City and County Council, national Environmental Pillar and other relevant partners to help PPN members have access to capacity-building opportunities that may present over the year and that are relevant to the role and functions of the PPN

FROM NATIONAL PPN HANDBOOK RE FUNDING

Funding for the PPNs is provided by the Department of Rural and Community Development (majority funder) and each Local Authority (co-funder).

PPNs may apply for funding from other sources for specific projects, subject to these projects being in line with the core work of the PPN as set out by the Plenary. They must also be consistent with the role and objectives of the PPN. This funding provided by the Department and the Local Authorities is ring-fenced and can only be used for the purposes of developing and maintaining the PPN.

The most common usage which the Department envisages for the funding would be: • Cost of employment of a Resource Worker and Support Worker (full time equivalent) • Office space, infrastructure and materials for the Resource Worker and Support Worker • Expenses incurred by the PPN in carrying out its activities i.e. holding meetings, training, elections, publicity materials, insurance etc. • Expenses of Secretariat and PPN representatives on Local Authority committees (where these cannot be recouped elsewhere).